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***STANDARD FOR THE REVIEW OF TESTIMONY
OF FRICTION RIDGE EXAMINERS
(LATENT/TENPRINT)***

Preamble

Testimony review is a required component of a Quality Assurance Program.

1 Scope

Testimony review evaluates the performance of the examiner in legal proceedings. Each examiner whose duties include providing testimony shall have their testimony reviewed at least annually.

2 Testimony Review

2.1 The minimum criteria to be reviewed shall include whether the examiner effectively:

- Prepared for trial.
- Exhibited professional demeanor and appearance.
- Described their qualifications, duties, and analysis.
- Demonstrated verbal and non-verbal communication.
- Testified within the limits of their expertise.
- Conveyed scientific results to the court.
- Presented testimony in an un-biased manner.
- Presented demonstrative exhibits.

2.2 Testimony review mechanisms may consist of any of the following:

- Use of a testimony evaluation form (sample form in Appendix A)
- Communication with court officials
- Review of written transcript, video, or audio recording of testimony
- Personal observation of testimony

2.3 If testimony is not given during the year, that fact shall be documented.

2.4 The testimony review form will be discussed with the examiner.

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2.5 The testimony procedure should also prescribe the corrective action that is to be taken should the review be less than satisfactory.

APPENDIX A

[AGENCY NAME]

Testimony Evaluation Form

The evaluation of the testimony of our staff is an important part of our quality assurance program. Your cooperation is requested in completing this form and returning it to us.

Thank you for your assistance.

Analyst			Date of Testimony
Court Location		Case #	Court Case #
Evaluator	<i>(Please Print Name/Sign)</i>		Title
Agency			Phone #
Defendant(s)			Subject of Testimony

	Excellent	Rating Average		Poor
1. Was the analyst well prepared for trial?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Did the analyst have a professional demeanor and appearance?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Did the analyst effectively describe their qualifications, duties, and analysis?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Did the analyst demonstrate verbal and non-verbal communication	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Testify within the limits of their expertise?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. How well did the analyst convey scientific results to the court?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Did the analyst present evidence in an un-biased manner?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. If applicable, did the analyst present demonstrative exhibits effectively?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Were you satisfied with the overall testimony?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Please comment on the testimony or ways we might improve our service:				

Please return to: [AGENCY NAME]
[ADDRESS]

OR FAX TO:

[AGENCY USE]	Date Received by [AGENCY] _____
	Supervisor _____ Date _____ Signature
	Testifying Examiner _____ Date _____ Signature

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